

ARU London e:Vision Guide

1) To begin please visit e-vision.anglia.ac.uk



e:Vision login

Please enter your username and password here:




Username:

Password:

Login

[Forgotten your password?](#)

Get in touch

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For Student IT support call +44 (0)1245 686 600 or go to libanswers.anglia.ac.uk

Staff should call 01245 196 4357 (Int. +44 (0)1245 68 4357) or email itsupport@anglia.ac.uk

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2) Create and confirm your password



Change My Password

Use this screen to input and confirm your new password.

Change My Password




Use the fields below to change your password.

New Password

Confirm Password

Go

Get in touch

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3) Once you login you may notice your Registration is incomplete. Please click Registration to complete this section.

The screenshot shows a user dashboard. At the top, there is a profile section with the following labels: Student ID, Short username, Long username, Email, and Course. Below this are five navigation tiles:

- Registration** (Red tile): Incomplete status, with an exclamation mark icon.
- Studies** (Purple tile): No status indicator, with a pencil icon.
- Finance** (Yellow tile): No status indicator, with a card icon.
- e:Vision Help** (Brown tile): No status indicator, with an information icon.
- My Applications** (Blue tile): No status indicator, with a pencil icon.

4) In Registration you should see the tabs below. Please click on each tab and complete the section as accurately as possible. Examples of the pages are shown below.

My Registration

The screenshot shows the 'My Registration' page for a BSc (Hons) Business and Healthcare Management course. It includes a message from Omobonike asking the user to complete their on-line registration. Below the message are six red tiles representing registration steps, all marked as 'Incomplete':

- Contact Details**: Incomplete
- Personal Details**: Incomplete
- Previous Study**: Incomplete
- Course**: Incomplete
- Terms and Conditions**: Incomplete
- Finance**: Incomplete. A note below the title reads: "(You need to complete the 'Terms and Conditions' & 'Course' steps first)".

5) 6 Sections will need to be completed; Contact Details, Personal Details, Previous Study, Course, Terms and Conditions and Finance.

Contact Address

Your address during the time of your study with us. It may, or may not, differ from your home address depending on your circumstances.

Postcode	<input type="text"/>	Get Address (UK Only)
House name / number and street*	<input type="text"/>	?
Address Line 2	<input type="text"/>	
Address Line 3	<input type="text"/>	
Address Line 4	<input type="text"/>	
Country*	<input type="text" value="England"/>	<input type="button" value="v"/>
Telephone Number*	<input type="text"/>	Numbers only, no spaces. For International numbers, please include a dialling and area code
Mobile Phone Number	<input type="text"/>	Numbers only, no spaces. For International numbers, please include a dialling and area code
Term Time Accommodation*	<input type="text" value="Other"/>	<input type="button" value="v"/> Please select which type of term time accommodation you will be living in during term time

[< Previous](#)

[Submit this section](#)

Personal Details

Please check, amend or add your details as required.

Not all information can be amended on-line. Non-editable fields can only be altered by our University staff upon viewing your original documentation (i.e. Passport, Birth or Marriage certificate). If a change is required, please contact your Institution.

*Required fields are marked with an asterisk *.*

Title*	<input type="text"/>	<input type="button" value="v"/>
Family Name (Surname)	<input type="text"/>	
Given Name 1 (First name)	<input type="text"/>	
Given Name 2 (Middle name)	<input type="text"/>	
Given Name 3 (Middle Name)	<input type="text"/>	
Known As*	<input type="text"/>	
Official Name	<input type="text"/>	?
Gender	<input type="text"/>	
Date of Birth	<input type="text"/>	

- 6) Please ensure each page is completed correctly and submit. Once submitted each section should show as completed and coloured green on the 'My Registration' page.

Previous Qualifications

If the following statement of your formal qualifications is wrong (for example, qualifications are missing), please click on the button marked "The above is Incorrect >" below and let us know what is wrong. Please then also take your original certificates to your local iCentre as soon as possible.

Highest Qualification on Entry Mature student admitted on experience or test

Qualifications	Qualification Name	Subject Name	Grade	Year Obtained
No qualifications found				

[Cancel](#)[The above is Incorrect >](#)[The above is Correct >](#)

Course Details

Academic Year	2016/7
Course Title	BSc (Hons) Business and Healthcare Management
Course Code	U0754FARL01
Course Department	Department of Leadership and Management at ARU London Campus
Location	ARU London Campus
Year of Study	1
Faculty	Lord Ashcroft International Business School
Mode of attendance	Full-time
Status	Registration pending
Start Date	19/Sep/2016

[Cancel](#)[Notify us if the above is incorrect](#)[Submit this section](#)

7) The final pages to complete are the Terms and Conditions and Finance, please read the T&C's and confirm if you agree to them by click the box and submitting.

Terms and Conditions

Required fields are marked with an asterisk *.

Rules and Regulations

Please tick below to confirm that you agree to abide by Anglia Ruskin University's [Academic Regulations](#). You cannot continue with your registration process unless you do so.

* I have read and agree to abide by the [Academic Regulations](#)

Data Protection Act

The course on which you are studying is validated by Anglia Ruskin University and is provided by an institution which is part of the Anglia Ruskin Partnership. The information on the following screens provide a record of your registration on an Anglia Ruskin University validated course of study and your enrolment to access certain facilities of Anglia Ruskin University. Please tick below to confirm that you have read and accept the statement concerning the Data Protection Act 1998 and the sharing of data with certain government departments and your employer / sponsor. You cannot continue with your registration unless you do so.

Around six months after you graduate, Anglia Ruskin University will contact you to ask you to fill in the HESA 'Destinations of Leavers from HE' questionnaire. You might be included in a sample of leavers who are surveyed again a few years after they graduate. If so, we will pass your contact details to the organisation that has been contracted to carry out that survey. Anglia Ruskin University, the Government or their respective agents may check the accuracy of personal information provided against external data sources.

If your employer / a sponsor is supporting your studies by paying your fees / allowing you study time you agree to your employer being informed of the progress of your studies.

* I have read and accept the above statements concerning the Data Protection Act 1998 and the sharing of data with certain government departments and my employer / sponsor.

Cancel

Submit this section

Fee Payment

This screen asks you to identify who will be paying your tuition fees. Please select the appropriate option from the dropdown list below and click 'Next'.

Required fields are marked with an asterisk *.

Who pays your fees? *

--Please Select--



Back

Next

- 8) Once you have completed all the sections above you can return to the e:Vision home screen and see the below message confirming that you have now completed your registration.

My Registration

Thank you, your registration is now complete.

You can review the information you have provided at any time by clicking on the tiles below or via the "my profile" option in e:Vision.

Working closely with your Students' Union we'd like to understand more about you so we can deliver a personal university experience. Please click [here](#) to complete our survey. This short 7 question questionnaire is optional but we encourage participation.

Contact Details



Personal Details



Previous Study



Course



Terms and
Conditions



Should you have any issues completing the steps above please contact the ARUL Registration Team on the following email registration@lca.anglia.ac.uk. Alternatively you can book an appointment to speak with them via Reception.