

ARU London Attendance Bursary Terms and Conditions - 2020/21

To be eligible for the Attendance Bursary, undergraduate students must meet the following conditions:

- Studying an Undergraduate degree
- Achieved a **minimum of 90%** attendance across all modules
- **Submitted all assessments** (if an Assessment Offence is proven, this assessment will be considered as a non - submission)

The eligibility of students will be assessed at the end of Semester 1 and Semester 2. If you qualify to receive the Attendance Bursary for Semester 1, the required attendance and assessment criteria would have to be maintained during Semester 2 to qualify for the second payment at the end of Semester 2.

Payment:

- For qualifying students, the payment will be £250 after the assessment results are confirmed for Semester 1, and £250 after results are confirmed for Semester 2.
- You will be notified by e-mail as to what date you can expect payment to be made.
- Should you qualify for Attendance Bursary, you will be able to enter your bank details in a secure repository on VLE which will be used by Finance to make the payment. You will be solely responsible for ensuring the accuracy of these details. ARUL will not be liable for any loss because of incorrect payment details.

Attendance Monitoring

- You can keep track of your attendance online through the VLE, this is updated daily.
- Please note that if you touch in with your attendance card (if attending in person) or failed to enter your online class meeting on Zoom later than **10:30am** (if you have a lecture in the morning) and **14.30pm** (if you have a lecture in the afternoon), you will be marked as absent.
- If you believe there is a problem with your attendance registrations, please make an attendance enquiry through VLE for assistance.

ARUL reserves the right to withdraw the bursary at any time if deemed necessary. If a student is found using any attendance card other than their own, they will disqualify themselves and any other parties involved from receiving any future bursaries and will be subject to disciplinary proceedings.

For any further enquiries about Attendance Bursary, please contact:
finance@london.aru.ac.uk