

ARUL'S COVID-19 RISK ASSESSMENT

As at 25th August 2021: Version :8

This is our *COVID-19 Risk Assessment* to comply with the government's guidance on managing the risk of COVID-19 in the workplace. It will help ensure our premises are as safe as possible for staff, students and visitors to work and study; and minimise the spread of the virus. We have carefully examined the risk from the COVID-19 virus at ARUL and the university's overarching measures for controlling the virus in the 2 buildings at Charterhouse and East India. This risk assessment has been and will be reviewed regularly by the ARUL COVID-19 Response Group, David Sexton, Roger Leung, Makayla Whyte, Callum Tasker, Charles O' Dean, Sanja Lalic, Amy Croft, Sonia Ozkaya and Krystle Vaz, when there is a significant change in circumstances and at regular intervals.

It should be noted that this Risk Assessment has been amended pursuant to Government guidance permitting ARUL and UONL to open their premises for Trimester 1 in September 2021. ARUL and UONL is ready to transition smoothly between virtual face to face learning, physical face to face learning and synchronous learning should the need arise. Any decision by ARUL and UONL to make any transition regarding learning will be guided by the government.

Nothing is more important to ARUL and UONL than the safety of their staff and students. ARUL gives high importance to fairness, proportionality and transparency.

Hazards involved

1.

Hazard: The coronavirus COVID-19 virus.

Who is at risk: Anyone is susceptible to catching COVID-19. Staff, students, contractors and visitors to the university are potentially at risk.

Control Measures in place:

- Reduced numbers of staff & students in the campus through synchronous learning and hybrid working where possible from trimester 1 2021.
- Domestic staff on site to provide enhanced cleaning and continued maintenance of the buildings
- Provision of hand sanitiser and hand washing facilities throughout the premises.
- Maintain sufficient supplies of soap and hand sanitizers
- Carry out additional touchpoint cleans throughout each day
- Ensuring that communications to all staff and students, formal and informal, are conducted equally and consistently
- Posters and signage on safe procedures and encouraging hygiene throughout the campus

- IT equipment and telephones regularly mist sprayed with disinfectant.
- Maintaining a clean work and study place with a reasonable working temperature, good ventilation, suitable lighting and the right amount of space and seating adhering to safe social distancing.
- Safety screens fitted to reception desks where possible and alternative barriers in place as necessary.
- First Aiders provided additional information to assist during the Covid-19 pandemic
- Twice weekly LFD testing is offered for staff and students during tri 1 2021

Further Action Required:

- Regular local monitoring and communication
- Any changes to Government guidelines will be implemented immediately

Who needs to carry out the action?

COVID-19 Response Group

2.

Hazard: Mental Health and Wellbeing

Who is at risk: Staff and students.

Control Measures in place:

- Staff and students can access inhouse counsellors and wellbeing staff
- Providing support to staff and students through the wellbeing VLE page by providing guidance on topics such as
 - Coronavirus and work and Mind
 - Managing feelings about lockdown
 - Coming out of lockdown: tips for managing anxiety
 - Looking after your mental health
 - Stress control
 - Coronavirus: Taking control of post-lockdown anxiety
- Positive promotion of the safety measures in place

Further Action Required:

- Regular local monitoring and communication
- Any changes to Government guidelines will be implemented immediately

Who needs to carry out the action?

COVID-19 Response Group

Risk Assessment verified by:

Principal, David Sexton

Financial Director, *Roger Leung*

Dates of review:

Version 1 - 22nd June 2020

Version 2 - 26th June 2020

Version 3 - 2nd July 2020

Version 4 - 8th July 2020

Version 5 - 9th July 2020

Version 6 - December 2020

Version 7 - April 2021

Version 8 - 25th August 2021