

ARU London Travel Bursary Terms and Conditions September 2022/23

To be eligible for the Travel Bursary, undergraduate students must meet the following conditions:

- Studying an Undergraduate degree
- Achieved a minimum of 90% attendance across all modules
- Submitted all assessments (if an Assessment Offence is proven, this assessment will be considered as a non – submission)

The eligibility of students will be assessed at the end of Semester 1 and Semester 2. If you qualify to receive the Travel Bursary for Semester 1, the required attendance and assessment criteria would have to be maintained during Semester 2 to qualify for the second payment at the end of Semester 2.

Payment:

- For qualifying students, the payment will be £250 after the assessment results are confirmed for Semester 1, and £250 after results are confirmed for Semester 2.
- You will be notified by e-mail as to what date you can expect payment to be made.
- Should you qualify for Travel Bursary, you will be able to enter your bank details in a secure repository on VLE which will be used by Finance to make the payment. You will be solely responsible for ensuring the accuracy of these details. ARUL will not be liable for any loss as a result of incorrect payment details.

This bursary is designed to cover transport costs and as a result, it is linked directly to your use of transport to attend university.

Attendance Monitoring

- You can keep track of your in-class attendance through the VLE and this is updated on a daily basis.
- Please note that if you record your in-class attendance later than 10:30 am (if you have a lecture in the morning) and 2:30 pm (if you have a lecture in the afternoon), you will be marked as absent.
- If you believe you are having a technological issue registering your in-class attendance via VLE, please make an attendance enquiry through VLE for assistance.

ARUL reserves the right to withdraw the bursary at any time if deemed necessary. If a student is found recording someone's attendance other than their own, they will disqualify themselves and any other parties involved from receiving any future bursaries and will be subject to disciplinary proceedings.

Please also note, if you have an outstanding balance with the university, your Travel Bursary will be held until you have cleared the outstanding balance.

For any further enquiries about Travel Bursary, please contact:
finance@london.aru.ac.uk